

## SSP Integration with the Research Foundation



**THE RESEARCH FOUNDATION**  
*The State University of New York*

The SSP and the Research Foundation of SUNY at Buffalo State (RF) operate in close collaboration. SSP staff will refer faculty to the RF for Pre-Award services such as the identification of appropriate funding opportunities and sources, inquiries directed at sponsors, budget development, and grant/contract submissions. The RF is the official office designated for the submission of all Buffalo State proposals to outside funding sources, in addition to providing federally-mandated education, review, and oversight of all research involving human subjects or animal experiments. The RF Pre-Award office will refer faculty in need of conceptual and technical services to the SSP. To obtain RF Pre-Award services, please contact Carol Darstein, J.D., Coordinator of the Pre-Award Office at 716-878-3047.

### Obtaining SSP Services

To obtain SSP services, contact the Center for Health and Social Research at 716-878-6137 and request a meeting. Faculty members with concepts and ideas at any stage of development are encouraged to contact the SSP. Contacting the SSP at the earliest stages of concept/project development is especially important.

### Summary

The Scholarship Support Program (SSP) is made available through the support of the Office of Graduate Studies and Research, Academic Affairs, and the Research Foundation of SUNY at Buffalo State.

The SSP staff, including Dr. William Wiecezorek, Director of the Center for Health and Social Research, will work directly with faculty and staff members on an individual basis to develop a service plan to achieve a specific goal, such as a paper, article, survey, or the scientific/technical/evaluation portion of a grant or contract application. No idea is too big or too small to bring to the SSP.

### Center for Health and Social Research

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1300 Elmwood Avenue  
Classroom Building A203  
Buffalo, NY 14222

Phone: 716-878-6137

Fax: 716-878-5905

Links to the SSP can be found by going to the following web sites:

<http://www.buffalostate.edu/centers/chsr/>

<http://rf.buffalostate.edu/index.htm>



### Scholarship Support Program

Supporting excellence in research and scholarly activities throughout the Buffalo State community.

Center for Health and Social Research  
Classroom Building  
A203

Tel: 716-878-6137

# Scholarship Support Program Description

The mission of the Scholarship Support Program (SSP) is to provide high-level conceptual and technical support for Buffalo State faculty and staff members engaging in scholarly activities. The SSP at the Center for Health and Social Research was initiated as a direct result of the Buffalo State strategic planning process, which identified the need to coordinate and integrate research opportunities throughout the campus.

Buffalo State has made a commitment to having scholars in the classroom and to strengthening the professional development of faculty and staff. The SSP is designed to enhance creative and scholarly opportunities by offering broad conceptual and technical services in support of the entire spectrum of scholarly activities. The goal of the SSP is to increase the scholarly output of the faculty in such areas as conference papers, presentations, program evaluations, refereed articles, book chapters, project reports, and grant and contract applications.

The Center for Health and Social Research was selected to provide SSP services because it has a strong track record of successful scholarly activity and has the expertise on staff to provide a broad range of conceptual and technical services. In addition, the SSP will utilize on- and off-campus consultants when a project requires specialized expertise. Scholarly ideas on *any* topic are appropriate for SSP services.



## Scope of Services Provided

### Conceptualization of Scholarly Ideas

- Encouragement for development of concepts
- Feedback on your ideas
- Guidance on expanding an idea into a paper or project

### Project Design and Qualitative and Quantitative Methodology

- Protocol development
- Qualitative, quantitative, and mixed designs
- Human subjects issues
- Selection of data types
- Sampling issues

### Questionnaire Development

- Selection of measures
- Selection of questionnaire type
- Administration issues
- Drafts and edits of questionnaires

### Development of Program Evaluations

- Client expectations
- Relevant measures of program impact
- Evaluation for funded projects

### Data Management

- Database design
- Assessment of data quality
- Selection of software for data management

### Statistical Design

- Statistical power consultation
- Selection of statistical techniques

### Data Analysis

- Consultation on analytical approaches
- Utilization of standard analytical packages (e.g., SPSS, SAS)
- Implementation of data analysis

